

18 March 1985

MEMORANDUM FOR: All Agency Financial Disclosure
Review Panel Members and Alternates

FROM:

Chief/SIS Support

SUBJECT: Office of Government Ethics Briefing for Agency
Financial Disclosure Review Panel Members

We have arranged to have two representatives from the Office of Government Ethics talk to Financial Disclosure Review Panel Members on how the SF 278 should be completed, how to conduct the review and the responsibilities of the Reviewing Official. We will have them cleared through confidential and they will be available to answer questions. They will meet with us from 0900-1200 on 23 April in the IG Staff Conference Room (6E13 HQS). All Panel Members and alternates are encouraged to attend this informative session. This conference room will hold 35 people; so, if you have any non-panel members working with you on the review process, please feel free to bring them along.

OP/SIS (18 Mar 85)

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